

Fall 2023 ONLINE REGISTRATION GUIDE

Registration for Fall 2023 Classes

All holds must be cleared before you can register.

Registration begins at 7:00 a.m. on the date specified for each group*:

Student Cohort	Required Earned Credits**	Registration Window***	Open registration for all****
Senior & Unclassified	current earned credits 88 or greater OR students who have already earned a college degree	Friday, March 31, 2023 – Midnight on Saturday April 1, 2023	Monday April 10, 2023- Wednesday, August 30, 2023
Junior	current earned credits 56- 87	Monday, April 3, 2023- Midnight on Tuesday, April 4, 2023	
Sophomore	current earned credits 24- 55	Wednesday, April 5, 2023 – Midnight on Thursday April 6, 2023	
First-Year	current earned credits less than 24	Friday, April 7, 2023– Wednesday August 30, 2023	

*Times refer to online registration system availability. Help using the system is available from the Registrar's Office weekdays between 8:00 a.m. and 5:00 p.m. (call x2121) registrar@guilford.edu; technical assistance is available from the Help Desk at x2020.

****How to calculate current earned credits:** Take the total used credits on the Degree Evaluation located in the Program Evaluation section just below the Program Description section at the very top of the degree evaluation and subtract the credits in progress.

*****PLEASE NOTE: IF YOU DO NOT REGISTER DURING YOUR ORIGINAL WINDOW FOR REGISTRATION YOU WILL NOT BE ABLE TO REGISTER UNTIL APRIL 10, 2023**

******After April 10, 2023 the online registration period is open through the last day to add courses Wednesday, August 30, 2023.**

Changes to Advisor, Major or Minor

If you wish to change your academic advisor and/or major and/or minor information, you may use the Change Advisor / Major / Minor form accessible from a link in your [BannerWeb](#) account. If you change your major(s), you should select an advisor listed on this form under your chosen major(s). IF YOU ARE A FIRST YEAR STUDENT OR SOPHOMORE WITH UNDECLARED MAJOR THIS OPTION DOES NOT APPLY TO YOU.

Notes on Advising for Registration

Consult with your academic advisor well before registration begins for academic advising, to confirm requirements you need, and obtain your ALT PIN (required for registration in BannerWeb). Register at your earliest opportunity.

IMPORTANT: Please keep in mind the graduation requirement of 124 total earned credits.

To search the Fall 2023 course schedule and identify courses for which to register you may use

Course Finder	https://its.guilford.edu/applications/coursefinder/
BannerWeb	"Look up Classes"

Mode of Instruction:

IF VIEWING THE FALL 2023 COURSE SCHEDULE, PLEASE PAY CAREFUL ATTENTION TO THE INSTRUCTIONAL METHOD. NOTES CAN DETERMINE WHEN THE CLASS WILL MEET IN-PERSON AND ONLINE. FOR ANY FURTHER CLARIFICATIONS, CONTACT THE INSTRUCTOR.

Course Fees

Specialized courses that require supplemental materials or aides may contain course fees. Course fees are viewable on BannerWeb by clicking the course title and then checking if there are "Base fees."

First Aid – 10656 – SPST 142 – 001

Base fees (other charges may apply)

Level	Description	Amount
	First Aid Course Fee	37.00

YOU MAY REGISTER FOR SUMMER 2023 AT THE SAME TIME THAT YOU REGISTER FOR FALL 2023. ALTERNATE PIN IS NOT REQUIRED FOR SUMMER 2023 REGISTRATION.