

# ***Master's of Science in Criminal Justice Guilford College***

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*Student Handbook*



336-316-2418

5800 Friendly Avenue – Greensboro, NC

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**Criminal Justice  
Master of Science Degree  
Guilford College**

**I. Overview**

This program focuses on connecting criminal justice theory to criminal justice practices, by offering courses that reflect an analysis of present practices and courses that reflect upon forward-looking theories. In addition, this program gives the student an opportunity to participate in an in-service problem-solving exercise in his or her respective community or organization. The overall program design will allow students to make a meaningful contribution to the public safety and security, as well as promote justice standards.

The program's interdisciplinary curriculum includes analysis of current practices in the field and critical reflection on the problems that face criminal justice institutions, practitioners, policy, law, and practices. The goal is to equip graduate students with explicit problem-solving skills that they can bring to or take back to the criminal justice institutions that they work in.

The Justice and Policy Studies (JPS) Department has offered a Criminal Justice undergraduate program for more than forty years. The Criminal Justice program faculty includes scholar-practitioners with academic and practical expertise in diverse areas of criminal justice. In addition to the expertise of Criminal Justice core faculty, the master's program draws on colleagues in other related fields of study and disciplines, including Forensic Biology, Forensic Accounting, and Cyber Security. JPS is uniquely situated to provide an educational opportunity that will appeal to experienced criminal justice professionals wishing to advance career opportunities and students seeking to advance their comprehension of criminal justice practice and policy.

In the last thirty years, the field of criminal justice has grown from an educational program focused on practices implemented to provide effective criminal justice, to an educational process focusing on the underlying theories of criminal justice practices and the development of theories providing purposeful policy. Changing the focus from how criminal justice bureaucracies function to what effective policies and practices are, has been possible through research revealing the reliance on ineffective practices and questioning the basis upon which these practices were established. Continuing in this direction, this program provides a research component challenging students to identify, analyze, critique, and solve problems that are present in criminal justice institutions

In addition to providing quality core courses, the Criminal Justice Master of Science program recognizes the need to offer an array of courses reflecting recent advances in knowledge affecting criminal justice, including cybercrime, criminological theory, legal theory, white-collar crime, environmental crime, police-community relations, and more. By offering this degree, Guilford College enhances the criminal justice

profession while committing to continuing to improve community life.

## **Academic Principles**

Quaker tradition calls for each program within the College to address how the Five Academic Principles apply to the curriculum. Below is an explanation of how the Five Academic Principles apply to the Master's Program in Criminal Justice.

### **Innovative, Student -Centered Learning:**

In the Master's Program, students are led to discover for themselves the role of process in groups and their ability to influence it. The courses provide opportunities for students to discover and develop their personal approach to fundamentals in group process such as problem solving and conflict resolution. Intense discussions, often initiated in small groups, develop oral and written expression in these matters. Students are required to participate in practical and creative exercises.

### **Challenge to engage in creative and critical thinking:**

Courses focus discussion on theoretical concepts as well as practice in the application of the concepts to issues regularly faced in the public and organizational spheres. Students are introduced to situations that challenge them to develop systematic and critical thinking processes. Each course is to some degree interdisciplinary in employing concepts from practitioners who write reflectively from the disciplines of social science, communications, management, jurisprudence, history, and conflict resolution. A strong focus is placed upon creative and critical problem-solving in criminal justice.

### **Cultural and Global Perspectives:**

While these courses generally do not focus on global perspectives, they are rich in discussion of cultural diversity issues. Moreover, diversity of viewpoints and analysis are encouraged. Students are invited to add to course materials from their own life experiences and outlooks. Students have the opportunity to learn basic concepts about systems and systems thinking that are applicable across cultures.

### **Values and Ethical Dimension of Knowledge:**

Strategies for enabling individuals, organizations, and institutions to live together in peace and to address what is both right and moral issues of justice are key elements of the Criminal Justice master's program. As such, the program is profoundly focused in problem identification and problem-solving schools. The Quaker ethos is incorporated as major elements in these courses. Criminal Justice, as taught at Guilford College, is an ethical enterprise. Gender, race, ethnicity, religion and social class are studied as important components.

### **Focus on Practical Application:**

The Justice and Policy Studies department is highly committed to answering the call for teaching "things civil and useful." Specifically, the Criminal Justice program

takes the issue of public service very seriously. A core concern of the department is teaching students to understand the nature of law required in a democratic society and the importance of making ethical decisions in a manner that emphasizes to the public the recognition of the entrusted power the Criminal Justice system has in our society.

## **II. Academic Regulations**

### **A. Program Admission Requirements**

Guilford's program is competitive; acceptance is not automatic even if the applicant does meet the department's minimum admission requirements. The number of students accepted depends on the quality of applications, availability of financial aid, and adequate faculty supervision. Similar to Guilford's undergraduate admissions process, the graduate admissions decisions are made on a more holistic basis.

#### **1. Admission Criteria**

To be considered for admission, the applicant must:

- a. Possess a baccalaureate degree in a social or behavioral science from an accredited college or university.
- b. Have earned a grade point average of 3.0 (on a scale of 4.0) in their most recent two years of undergraduate work.
- c. Achieve an acceptable score on the GRE examination.  
Note: The GRE examination is optional for admission to the Program
- d. Submit a statement of purpose.
- e. Submit a resume
- f. Submit two letters of recommendation that reflect the student's ability to complete a graduate level program successfully.
- g. In addition to the above criteria, international students must also score 550 or higher on the TOEFL examination.

#### **2. Provisional Acceptance**

Candidates, at the discretion of the program, may be accepted provisionally. Conditions of provisional acceptance will be at the discretion of the program but generally, a student who is accepted provisionally must maintain a 3.0 or higher grade point average for the first two program courses they take. If the student maintains a 3.0 or higher grade point average, they will achieve unconditional admission to the program. If the student does not achieve a 3.0 or high grade point average, they will not be eligible to continue in the program.

#### **3. Transfer and Non-matriculated Credits**

Up to two graduate courses may be transferred from another accredited institution toward the degree. Any transfer credits must

have received a B or better and all must be approved by the program. Exceptions may be made at the discretion of the program.

### **Non-matriculating Students**

Students may take up to two courses in the program prior to being formally accepted. Grades of B or better are required for the courses to apply toward the degree. Exceptions may be made at the discretion of the program.

Non-matriculating students must complete the application, submit undergraduate transcripts, and pay the application fee in whole at time of application submission. Guilford does not require letters of recommendation, statement of purpose, and GRE score for non-matriculating applicants.

### **4. Application Deadlines**

Applications for admission into the program will be reviewed on a rolling basis. Admission for the summer semester will not be considered.

### **5. Accelerated B.S. to M.S. Program (Guilford students only)**

This program allows Guilford students to begin their graduate work as undergraduates. In this model, full time Guilford undergraduate students would need to apply for the graduate program in their junior year and if accepted, would take one graduate course in the fall of their senior year and two graduate courses in the spring of their senior year. The graduate courses taken would replace the two upper level electives in the Criminal Justice major and the one lower level elective in the Criminal Justice major.

Undergraduates who are not Criminal Justice majors may be accepted into the program but the decision to allow graduate courses to count for major requirements is at the discretion of the department that student is majoring in. If a department does not allow graduate courses to count for major requirements, the graduate courses would count as general elective credits toward their undergraduate degree.

Admission into the accelerated program requires:

1. A minimum cumulative G.P.A. of 3.0
2. A completed graduate program application in the student's junior year
3. Acceptance into the program by the Graduate Program Director

An undergraduate student will not be allowed to take graduate courses until they have completed JPS 300 (Professionalism and Ethics in CJ), JPS 333 (Criminology) and JPS 337 (Research Methods).

Graduate courses taken as an undergraduate student will double count toward both their bachelor's degree and their master's degree.

Only full time undergraduate students are eligible to be admitted into the accelerated B.S to M.S. program.

## **B. Program Requirements**

### **1. Required Core Courses 600 Level - 4 courses (16 credits)**

JPS 600 Analysis of Foundations of Criminal Justice  
JPS 601 Advanced Research Methods  
JPS 602 Problem-Solving in Criminal Justice  
JPS 603 Crime, Justice and Community

### **2. Thesis - 2 courses (8 credits)**

JPS 650 Thesis Preparation  
and  
JPS 651 Thesis

### **3. Elective courses - 4 courses (16 credits)**

#### **Crime and Policy**

JPS 510 Criminological Theory  
JPS 511 Cybercrime  
JPS 514 Race, Class, Gender and Criminal Justice  
JPS 516 Leadership in Criminal Justice  
JPS 517 Digital Privacy and the Law  
JPS 518 National Security

#### **Corrections**

JPS 521 Advanced Corrections and Incarceration  
JPS 522 Current Issues in Corrections

#### **Law and Courts**

JPS 531 Advanced Criminal Procedure  
JPS 532 Prosecution and Trial  
JPS 533 Current Issues in Courts

#### **Policing**



JPS 540 Advanced Policing  
JPS 542 Current Issues in Policing  
JPS 545 Police Brutality and Culture

**Independent Study and Special Topics**

JPS 598 Independent Study in Criminal Justice  
JPS 599 Special Topics  
JPS 655 Thesis Continuation Credits

**C. The Master's Thesis**

The thesis for completion of the Master's degree is required. This includes registration in JPS 650 and JPS 651 for eight credits, which will be offered every semester.

There are two options for the thesis. The first is an empirically-based research study. This will include either collecting data or analyzing a previously collected data set. The thesis is expected to be an original work based upon empirical research, library research, secondary research, or experience in the field. Students who plan to pursue a doctoral degree are recommended to choose to complete an empirically-based thesis.

The second thesis option is practical problem solving thesis. The problem solving thesis will have the student critically assess a problem in a criminal justice institution toward a goal of policy change to minimize or eliminate the problem presented. The written academic work for the problem solving practicum is expected to be an original work based upon library research, secondary research, and any experience in the field. Students who have no plans to pursue a doctoral degree are recommended to choose the problem solving practicum option.

For more specific information regarding the thesis and the thesis process, please see the Thesis Manual.

**III. Administrative Policies**

**A. Course Load**

Full time students are expected to take 12 credits (three courses) per semester. Part time students are expected to take 4-8 credits (one-two courses) per semester. At Guilford, students must take at least 12 credits (three courses) to be considered full-time, and students must take at least 6 credits to be considered half-time. To receive financial aid, a student must be enrolled in at least 6 credits.

**B. Grading and Program Retention**

Students in the program must not receive any grades of C or lower in any of the core/required courses. Any student who receives a C in a core/required course will be allowed to retake the course one time and must receive a grade of B or better to continue in the program. Students must also not receive any more than 2 C's in the elective courses. Students with two or more C's in elective courses will be not be allowed to continue in the program.

To graduate from the program, a student must have a minimum 3.0 cumulative grade-point average.

### **C. Statute of Limitations**

All students must complete the program within six years of the date of initial enrollment. Within that period, students may choose to not take courses for a maximum of three semesters. Only compelling circumstances will give way to an exception, which must be approved by the program.

### **D. Withdrawal from Courses or the College**

The withdrawal from a course will be done in accordance with the policy established in the Guilford College Catalog. A student wishing to withdraw from the graduate program must do so through the Office of Graduate Admissions.

### **E. Nondiscrimination Policy**

In its active commitment to building diverse community, Guilford College rejects discrimination on the bias of race, creed, color, religion, national or ethnic origin, gender, sexual orientation, age or disability in admission, employment or access to programs and activities. The College also seeks to avoid discrimination in the administration of educational programs, admission policies, financial aid or any other College program or activity.

### **F. Undergraduate Students**

Undergraduates enrolled at Guilford may register for up to two graduate courses. Only one graduate course may be taken in any given semester. If an undergraduate student takes a graduate course when enrolled full time, they will not be charged any extra tuition for the graduate course. If an undergraduate student takes a graduate course but is not enrolled full time, they will be charged graduate tuition for the course. If a student who takes graduate courses as an undergraduate enrolls in the graduate program, the graduate courses taken will not count toward their undergraduate degree but will count toward their M.S. degree, unless they are admitted into the Accelerated B.S. to M.S. program (see section I.A.5. above).

### **G. Continuous Enrollment for Graduate Candidacy Standing**

Graduate students are required to maintain continuous enrollment from the time of first enrollment in a graduate program until they receive their degree. Graduate students who have completed all their course requirements will be required to maintain continuous thesis credits. Graduate students that cannot complete JPS 651 Thesis in one semester must re-enroll in JPS 651 Thesis for one credit every subsequent semester until they have successfully defended their thesis. However, graduate students are not required to be enrolled in the summer.

#### **IV. GENERAL POLICIES AND REQUIREMENTS**

##### **A. Course Load and Registration Rules**

Students who have been admitted to a degree program must comply with the following rules:

1. JPS 600, JPS 601, JPS 602, JPS 603 and JPS 604 are all courses that require the student to receive a regular grade.
2. Students are expected to be continuously enrolled in consecutive semesters until completion of the degree. Leaves of Absence must be requested if enrollment is interrupted (See Leaves of Absence below).
3. Students with assistantships and other forms of financial aid must comply with course and registration required in those agreements.

##### **B. Waivers of Required Courses**

Required courses may be waived, however, waiving of a course does not allow for credits of the course to be waived. Waiving a course is permitted when the course instructor certifies that the student has sufficient knowledge of the course material and notifies the Graduate Program Director of such certification. The procedure for waiving of a course is as follows:

1. The student shall meet with the course instructor and present materials describing coursework, to include syllabus, book lists, papers and examinations. The instructor will evaluate the materials and determine whether the knowledge level is sufficient to grant the waiver.
2. If the request comes from a student who has no specific coursework, and yet requests a waiver, the instructor may administer a test, or series of tests, to determine competency in the course knowledge. The approval must be granted before the end of the add/drop deadline for the semester during which the request is submitted.
3. Waivers may only be granted for up to two required graduate courses.

### **C. Transfer of Credits and Advanced Standing**

Transfer credit may be applied to this degree upon request from the student and approval by the Graduate Program Director. Students submit the request for transferring credit by including the course syllabus and/or course description from the university or college granting the credit. Requests for the transfer of credits are governed by the following Guilford College guidelines:

Coursework for which transfer credits are sought (1) must have been at the graduate level, (2) must have been completed with a grade of "B" or better, (3) must be relevant to the student's degree in criminal justice. No transfer credit is recognized for a Master's Thesis or Master's Essay completed at another university.

Appeal of matters related to transfer credits may be made to the Academic Dean of the College.

### **D. Grading Policies: Academic Standards**

The graduate school grading scale includes grades of A, B, C, D, F, CR (credit) and NC (no credit). Only grades of A, B, C and CR result in course credits being awarded toward the graduate degree, and a "B" (3.0) average is required for a graduate degree to be awarded.

All students are expected to remain in good academic standing during the course of their study; that is, to maintain an academic record consistent with the standard above. A student whose record falls below those standards or who otherwise indicates a lack of ability or effort needed to succeed in graduate study will be placed on academic probation and may be denied permission for further study at the discretion of the Graduate Program Director.

A student whose GPA falls below 2.5 will be subject to academic probation which includes the following circumstances:

1. The student is required to meet with the Graduate Program Director to address issues relating to the probation. This meeting must be completed before the student is allowed to register for subsequent courses.
2. While the student remains on probation, the student must consult with the Graduate Program Director about each course the student intends to enroll. This must continue until the student's GPA reaches 3.0.
3. A student remaining on probation for more than two semesters will be reviewed by a Student Performance Committee at the end of each semester. The student will have the right to appear before this Committee. This committee is comprised of the full time criminal justice faculty in the department.

The Committee shall make a recommendation to the Graduate

Program Director that will include the following options.  
Recommendations must include justifications for their decisions:

- a. the student can be removed from probationary status
- b. probationary status be continued
- c. permission for continued study is denied.

4. Action of the Graduate Program Director denying permission for further study to a student is reviewable by the Academic Dean of the College.

The Master's degree program is not obligated to continue funding for graduate students who receive a grade of F or NC in any graduate course. When a graduate student fails or obtains an unsatisfactory grade in a graduate course, the Graduate Program Director shall meet with the student regarding his or her status in the program. If a graduate student fails a required graduate course, the student must retake the course at the next time that course is offered. Graduate students will be dismissed from the School upon receiving any two grades of F or U in graduate courses.

If a student wishes to appeal a grade in a course, they must follow the grade appeal procedure laid out in the Guilford College Catalog.

### **E. Provisional Grades**

Provisional grades given by the instructor will be in compliance with the Guilford College catalog. Provisional grades are preceded by an X (i.e., XB, XC, XD, and XF). A provisional grade is a temporary grade which an instructor may choose to give whenever, through unavoidable circumstances, the student is unable to complete the work in a course by the end of the semester. To facilitate this process, the instructor submits an electronic Provisional Grade Request Form.

Instructors must calculate provisional grades under the assumption that the student will complete no additional work (i.e., by awarding zeros on all outstanding assignments). Provisional grades may only be replaced with an equal or better mark upon the student's completion of the remaining work. The provisional grade becomes the final grade if the course work has not been finished by the deadline set by the instructor. Instructors may not set a deadline that is later than interim of the next regular semester without first obtaining approval from the Associate Academic Dean. No student with an outstanding provisional grade can graduate. Graduating master's degree students who require a provisional grade must therefore notify the registrar's office of their revised expected graduation date.

Provisional grades may only consist of one of the following: XB, XC, XD and XF. Plus (+) and minus (-) suffixes may not be used. Instructors should assign an "I" (Incomplete) grade when a credit/no-credit graded course is incomplete. Provisional grades affect a student's grade point average as if the "X" was not there.

## **F. Independent Study and Research**

Students who wish to register for JPS 560 (Independent Study) must obtain written approval from the professor under whom credits will be assigned and the Criminal Justice Graduate Program Director.

## **G. Auditing Graduate Courses**

Students are allowed to audit graduate courses. Because students do not receive credit for audited courses, these courses are not counted as hours attempted or completed. (Financial aid is not awarded for classes taken on an audit basis). The grade for auditing is AU (Audit)

## **H. Leaves of Absence**

Students normally are expected to maintain continuous registration and enrollment status and make continuing progress toward completion of their degrees. However, leaves of absence may be granted under extenuating circumstances that entail significant personal hardship and prevent progress toward completion of degree requirements. Students who are on leave of absence are not entitled to use faculty resources or College resources and facilities. Students who plan to consult with faculty about academic work, including development of a prospectus or thesis, must be in enrolled status.

Leave of absence requests must be made separately for each semester for which a leave is requested.

1. Such requests normally must be filed by petition to the Graduate Program Director at least one month before the end of the session, which precedes the session during which the leave will be in effect. Emergency requests may be accepted and considered at any time.
2. In the event of additional leave requests (beyond two semesters), the Graduate Program Director shall determine whether the leave should be granted. Pursuant to College policy, leaves may be extended for one year beyond an initial year “under compelling justification.”
4. If a student must withdraw during an academic session, normal withdrawal procedures should be followed. A leave of absence for the following session may be filed contemporaneously, if necessary.
5. All leave requests must be approved by the Graduate Program Director. Students who do not register and who are not granted a leave of absence will be terminated from further studies, barring exceptional circumstances. Students who are terminated must apply for readmission and pay an application fee.

In accordance with Guilford College policy, students eligible to register for JPS 651 or JPS 652 Thesis are not authorized to take leaves of absence.

## **I. Readmission**

All applicants for readmission to graduate study must apply through the Graduate Admissions Office and are not required to pay an application fee. The Admissions Committee will evaluate such applications on a rolling basis throughout the year, for spring or fall admission, as appropriate. Applicants seeking readmission should also submit a formal written request for readmission to the Program and provide appropriate supporting credentials which may include, but are not limited to, the following:

1. Official transcripts of all previous college work (applicants may rely on transcripts already on file if available and complete).
2. Three letters of reference from persons who can speak to the applicant's academic potential and ability. Such letters may include letters from professors and/or employers. Letters from current and former faculty of this Program are considered especially helpful.
3. A statement of the applicant's objectives with graduate study and an explanation of the steps they've taken during their withdrawal that would lead the Admissions Committee to conclude that the student should be re-admitted.
4. A current resume.

Students readmitted to graduate study may choose to be governed by degree requirements in effect at the time of their original admission or at the time of their readmission. They must specifically request that credit be given for any academic work completed previously at this institution or elsewhere. The Graduate Program Director will review such requests expeditiously.

## **J. Non-Degree Admission**

Individuals who have specific interests or professional needs, but who do not intend to pursue a master's degree, may apply for admission as non-degree students. The Admissions Committee will review and make recommendations to the Program Director on all such applications. No registration will be allowed while such review is pending. Non-degree students may take no more than 12 credits over a period no longer than two academic years.

## **K. Applicable Academic Policies**

Changes may be made to the graduate curriculum while a student is enrolled. This Program has adopted a "grandfather clause" policy such that students have a right to complete their academic programs under the degree requirements that existed at the time of their initial enrollment, to the extent that curriculum offerings make that possible. Alternatively, students may elect to complete degree requirements under the changes made in academic policies during their period of enrollment. Students electing to proceed under revised academic policies must comply with all requirements under the changed program.

#### **L. Research Standards**

Students who work on research projects sponsored or directed by faculty members must obtain the prior consent of the faculty member(s) if they intend to publish information generated in the course of the project. Any research which requires data collection must apply for approval from the College's Institutional Review Board.

#### **M. School Letterhead**

Students shall not use the letterhead of the College or the Justice and Policy Department or have cards printed bearing the name of the School without clearly indicating on the involved writing their status as student.

#### **N. Complaint Procedures**

Students who wish to make a formal complaint unrelated to grades may do so utilizing the procedures found in the grade appeal section of the Guilford College Catalog with one difference. On the complaint resolution process, the student must first speak to the Graduate Program Director prior to speaking to the Chair of the JPS Department.

#### **V. FINANCIAL SUPPORT**

*This portion of the student handbook is under review by the Office of the Vice President for Finance at Guilford College.*



## **Appendix A**

### **Criminal Justice**

#### **Master of Science Degree Course Descriptions**

##### **JPS 600 Foundations of Criminal Justice**

Orients students to a field of study that examines systems of criminal justice and crime control. Includes a review of the assumptions, theories, research, and normative orientations that underlie and drive criminal justice thinking and practice.

##### **JPS 601 Advanced Research Methods**

This course is the first half of a two-part sequence intended to help students develop the skills necessary to design, critique and undertake social science research. Through readings and discussion, students will develop necessary skills to develop an original research project.

Prerequisites: undergraduate research methods and undergraduate statistics. Study of the philosophical foundations, design, and processes of criminal justice and criminological research: critical critique of current research issues in criminal justice.

##### **JPS 602 Problem-Solving in Criminal Justice**

Focuses on program planning and evaluation, and other responsibilities executives, managers, and planning and oversight agencies may have. Additional topics on statistics and other forms of analysis will be covered. Topics will include logic modeling; evaluating policies and programs; probability and nonprobability sampling; and overview of data collection techniques. The student will be responsible for contacting a criminal justice agency for the purposes of addressing a current problem identified by the agency.

##### **JPS 603 Crime, Justice and Community**

Examines crime and synthesizes the body of theory and research examining community level effects on crime/crime control. This course also will examine the effect of crime and crime control on the community.

##### **JPS 650 Thesis Preparation**

##### **JPS 651 Thesis**

##### **JPS 655 Thesis Continuation Credits**

## **Crime and Policy**

### **JPS 510 Criminological Theory**

This is a graduate seminar focusing on the theories and schools of thought that underpin criminology as a field of study. The course provides a comprehensive overview of influential ideas and considers the social, historical and political factors that influenced their emergence, popularity, and decline. An examination of competing and integrated models including religious perspectives; classical, positivist and neo-classical schools; biological and psychological explanations; developmental models; the ecological school; social structural theories; symbolic interaction; and critical perspectives may be included in this course. This course focuses on original works by key scholars as well as modern critiques of their ideas.

### **JPS 511 Cybercrime**

This course introduces students to the many different types of cybercrime. Students learn how to identify cybercriminal activity and learn how companies and law enforcement agencies are responding to the dangers these crimes present. This course will also address criminal law as it relates to computer network security, copyright infringement, and private use of the computer.

### **JPS 514 Race, Class, and Gender and Criminal Justice**

This course provides students with a human-rights' framework and cross-cultural understanding of violence against women, minorities, and the economically disadvantaged and examines efforts across societies to translate this knowledge into effective policy.

## **Corrections**

### **JPS 520 Theories of Punishment**

Beginning with the enlightenment and classical philosophers, students will examine historical and current trends in punishment and social control theory and practice. This course also addresses social control and punishment in late-modernity. Topics will include the philosophical issues associated with criminal punishment, particularly the moral justification for punishment. The relationship between theories of punishment and theories of the state, theories of ethics, theories of law and broader philosophical issues such as free will versus determinism.

### **JPS 521 Advanced Corrections and Incarceration**

This course will examine the social organization in correctional institutions. The focus of this course is to inquire into the nature, organization, and aims of the penal system and its effect on groups it deals with. This course will also examine inmate classification methods and institution security classification.

### **JPS 573 Current Issues in Corrections**

This course examines the origin, nature, and operation of various correctional institutions and practices. The focus of the course varies by semester; topics include institutional corrections, community corrections, intermediate sanctions, legal aspects of corrections, the death penalty, and philosophical theories of punishment. This course will also examine the interaction of groups within institutions, the need for solitary confinement, and institutions designed specifically for inmates presenting high-security risks.

## **Law and Courts**

### **JPS 530 Legal Theory**

This course serves as an introduction to the philosophical analysis of law and its role in society. The course considers questions such as what law is, how law is relied upon to control behavior and resolve conflicts. This course also considers whether it is a moral obligation to obey the law and examines the relationship between morality and the law.

### **JPS 531 Advanced Criminal Procedure**

This course examines constitutional standards and operation of the criminal justice system, to include police practices, bail, decision to prosecute, scope of prosecution, grand jury proceedings, preliminary hearings, right to counsel, right to speedy trial, plea bargaining, discovery and disclosure, jury trial, trial by newspaper, double jeopardy, and post-trial proceedings.

### **JPS 532 Prosecution and Trial**

This course reviews functions and practices of prosecutors, with special reference to an analysis of the interrelationships among charging, conviction, and sentencing, and in relation to the functions of police and probation staff. Provides an overview of court goals, functions, and potential for system reform.

### **JPS 533 Current Issues in Courts**

An examination of structure of local and federal courts and analyzing the effect that courts have or may have had upon current social issues, and how public opinion may influence the court. Specific issues may include race, gender and class issues, as well as broader topics of federalism and state constitutionalism.

### **JPS 516 Leadership in Criminal Justice**

This course will examine theories, concepts, and techniques of leadership that are applicable to criminal justice organizations. The course will utilize specific development models to facilitate students' thinking and how to be more systematically about leadership situations. A case study approach will be utilized with the focus on using an understanding of the behavioral sciences to identify what is happening,

account for what is happening, and then to formulate leader action to address observed or potential leadership challenges. This course will provide a new framework on what “leadership” entails, along with developing an understanding of the skills and knowledge to how best address leadership opportunities now and in the future in criminal justice organizations.

### **JPS 517 Digital Privacy and the Law**

This course will explore the evolving field of digital privacy and the law. It offers a background into the development of cybersecurity, government surveillance, and data management laws in the United States. Students will discuss variable legal frameworks within the field critically analyze the philosophies and reasoning behind such differing approaches to data privacy. Students in this course will work to problem solve real-world issues related to data privacy and criminal investigations, government policy, and corporate accountability.

### **JPS 518 National Security**

The federal government spends roughly five trillion dollars per year. Of that, approximately fifty billion dollars is allocated to the US Department of Homeland Security and another ten billion goes toward various cybersecurity efforts. These funds work to stem a new wave of terrorism, involving new weapons and cyber security threats. These are challenges unlike any ever faced by our Nation. This class will ask critical questions such as; what is national security? What rights have we given up - and what rights might we still give up- in the name of security? What is the mission of the U.S government and are they pursuing it effectively and ethically?

## **Corrections**

### **JPS 521 Advanced Corrections and Incarceration**

This course will examine the social organization in correctional institutions. The focus of this course is to inquire into the nature, organization, and aims of the penal system and its effect on groups it deals with. This course will also examine inmate classification methods and institution security classification.

### **JPS 573 Current Issues in Corrections**

This course examines the origin, nature, and operation of various correctional institutions and practices. The focus of the course varies by semester; topics include institutional corrections, community corrections, intermediate sanctions, legal aspects of corrections, the death penalty, and philosophical theories of punishment. This course will also examine the interaction of groups within institutions, the need for solitary confinement, and institutions designed specifically for inmates presenting high-security risks.

## **Law and Courts**

### **JPS 531 Advanced Criminal Procedure**

This course examines constitutional standards and operation of the criminal justice system, to include police practices, bail, decision to prosecute, scope of prosecution, grand jury proceedings, preliminary hearings, right to counsel, right to speedy trial, plea bargaining, discovery and disclosure, jury trial, trial by newspaper, double jeopardy, and post-trial proceedings.

### **JPS 532 Prosecution and Trial**

This course reviews functions and practices of prosecutors, with special reference to an analysis of the interrelationships among charging, conviction, and sentencing, and in relation to the functions of police and probation staff. Provides an overview of court goals, functions, and potential for system reform.

### **JPS 533 Current Issues in Courts**

An examination of structure of local and federal courts and analyzing the effect that courts have or may have had upon current social issues, and how public opinion may influence the court. Specific issues may include race, gender and class issues, as well as broader topics of federalism and state constitutionalism.

## **Policing**

### **JPS 540 Advanced Policing**

The focus of this course is to address issues that may not be addressed in other policing courses, such as Policing Theory and Police Administration. This course is designed to address in a scholarly manner policing issues that are of particular concern to police and the public. Topics that may be addressed include: Police Leadership, Ethics/Professional Standards/Internal Affairs, Policies and Procedures, Training, Information and Communication Management, Recruitment/Retention/Diversity in Policing, Officer Mental Health/Suicide Prevention, Regional Consolidation of Police Agencies or Functions, Gangs, Guns, Drugs, Police Response to Victims, and/or New/emerging policing models (Evidence Based Policing, for example).

### **JPS 542 Current Issues in Policing**

This course examines major U.S. police and law enforcement systems and issues. The focus of the course may be either the role of police in society, police-community relations, and special problems in policing, or management and policy issues such as police organization, federalism, police effectiveness, police discretion and use of force, and police accountability.

### **JPS 545 Police Brutality and Culture**

This class will explore the prevalence, causes of police use of force, and its relationship to police culture. Police subculture will also be examined as its own phenomena. Review and remedies for excessive use of force along with a

comparative view of the use of force in Japan also will be addressed in a seminar format.

### **Independent Study and Special Topics**

#### **JPS 560 Independent Study**

This is a course designed by the student and supervised by a faculty member in the Criminal Justice graduate program. This course must be approved by the Graduate Program Director.

#### **JPS 599 Special Topics**

Selected problems areas in the field of criminal justice, public policy, public administration examined in depth. Problems examined vary with each offering, and may include issues involving police administration, court administration, jails and prisons, security and crime prevention, death penalty policy, and justice.