

# GUILFORD

## COLLEGE

### ACCOMMODATION REQUESTS

Through the interactive intake interview process, accommodations a student and a DRC Access Specialist determine are necessary for academic access may include academic modifications, adjustments and/or auxiliary aids and services. In compliance with Section 504 and the ADA, the Accessibility Resource Center (ARC) is not responsible for providing personal services (e.g. personal attendants, typing, readers for personal use, transportation) or individually prescribed devices.

### ACADEMIC ADJUSTMENTS

Academic adjustments refer to changes in the academic environment or the way things are customarily done to ensure students with disabilities have equal educational opportunities to participate in the most integrated settings possible. Provisions of academic adjustments by postsecondary institutions do not require institutions to lower academic and technical standards or substantially modify essential requirements. Students with disabilities and Accessibility Resource Center staff work together to implement academic adjustments.

### EXAMPLES OF ACADEMIC ADJUSTMENTS AT GUILFORD:

- Alternative Testing
- Relaxation of Attendance/Tardiness
- Scribe for exams
- Calculator use for exams
- Personal Assistants
- Service animals
- In-classroom breaks from prolonged sitting
- Leaving and returning to classroom on occasion
- Priority seating as necessary
- Placement of adjustable tables and/or chairs in classrooms as necessary
- Setting up accessible computer workstations
- Use of adaptive software or devices during exams

## 2. AUXILIARY AIDS AND SERVICES

Under Section 504 and Title II of the Americans with Disabilities Act, postsecondary institutions have an obligation to provide auxiliary aids and services that enable effective communication for qualified students with disabilities. Methods of communication involve speaking, listening, reading, and writing. The type of auxiliary aids or services students may require depends on the nature of their disability, the length and complexity of the communication, and the format of the communication. Visit the Federal government link [Auxiliary Aids and Services for Postsecondary Students with Disabilities](#) for additional information on these matters. The following are examples of auxiliary aids and services, some of which have links to specific information and/or policies concerning these aids and services.

### EXAMPLES OF AUXILIARY AIDS AND SERVICES AT GUILFORD COLLEGE

- Audio recording or transcription/captioning in-class lectures and class discussions
- Notetakers refers to supplementing class notes or audio recording students with disabilities create with notes from another source.
- Adaptive technologies refers to software or devices that compensate for functioning disabilities affect
- ASL Interpreters
- Alternate format textbooks
- Handouts in alternate formats (if available)
- Audiovisual presentations in alternate formats

### MODIFICATIONS VERSUS ESSENTIAL ACADEMIC REQUIREMENTS

Section 504 [Subpart E -- Postsecondary Education §104.44 Academic Adjustments (a) Academic Requirements] requires postsecondary educational institutions to make such modifications to their academic

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requirements as are necessary to ensure that such requirements do not discriminate, or have the effect of discriminating, on the basis of a disability, against a qualified disabled applicant or student. Academic requirements that the institution can demonstrate are essential to the program of instruction being pursued by such student or to any directly related licensing requirement will not be regarded as discriminatory, even if they have an adverse effect on people with disabilities. Modifications may include extending the length of time established for completing degree requirements, substituting specific courses and course work as a requisite for completing degree requirements.

## MODIFICATIONS AT GUILFORD

Guilford College has a process for considering requests from students with disabilities for reasonable substitution requirements for admission to the college or to a program, as well as for graduation from the college. The Accommodations Committee reviews all waiver requests by students with disabilities.

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