

## Justice and Policy Studies Department & Internships

<b>Site: U.S. Marshall's Service</b>	
<b>Contact Person: Brantley Williams</b>	<b>Title: Administrative Office</b>
<b>Site Address: 324 West Market St. Greensboro, North Carolina 27401</b>	
<b>Phone: 336-333-5470</b>	<b>Email:</b> <b>Web Site Address: <a href="http://www.usmarshals.gov">www.usmarshals.gov</a></b>
<b>Intern Duties: Administrative, go out at times for interviews/forfeited asset warehouse or property, check and process services- non-threatening situations-</b>	
<b>Are there different areas/departments where the intern could work?</b> <b>YES</b> <b>NO</b> <b>Please list below: Assist and or observe in Operational efforts</b>	
<b>Time Requirements (minimum and maximum hours per week the intern could work)</b> <b>20-24 hours per week minimum</b>	
<b>Have you had interns from Guilford or other colleges before this intern?</b> <b>YES</b> <b>NO</b> <b>If yes, do you have written guidelines for them?</b> <b>YES</b> <b>NO</b> <b>If yes, Please attach.</b>	
<b>How many interns can you take per semester?</b> <b>2-maximum of 3</b>	
<b>Please briefly describe dress code, if you have one: business casual</b>	
<b>Do you have any paid internships that may come available?</b> <b>YES</b> <b>NO</b> <b>If yes, please describe or attach job description</b>  <b>unpaid</b>	
<b>Is there a possibility of later employment with your agency for this or other interns?</b> <b>YES</b> <b>NO</b> <b>must go through training and qualify</b>	
<b>Are there any other comments you would like to make?</b> <b>serious background check, have to come in for an interview, 3-6 months usually needed prior to internship (for processing)</b>	

please return to [wpizio@guilford.edu](mailto:wpizio@guilford.edu) or  
 Will Pizio - Justice and Policy Studies Department  
 Guilford College  
 5800 West Friendly Ave  
 Greensboro, NC 27410

rev. 2/06