Guilford COLLEGE

OFF CAMPUS APPLICATION

Applicant Information (please print)

Full Name:	**Last**	**First**	**M.I.**	
Home Address:	**Street Address**	**City**	**State**	**Zip Code**
Campus Mailbox Address (if applicable):	Residence Hall and Room No.:	Are you currently on a study abroad program? ☐ *Yes* ☐ *No*		
Phone (where you can be reached):	( )	E-mail Address:		
Date of Birth:	Banner No. (G#):	**GPA at Guilford**:	**Earned Credit Hours:** _____ at Guilford _____ Other	
Desiring to Live Off Campus:	☐ Fall 2009 ☐ Spring 2010 ☐ 2009-2010 Academic Year			
Current Student Status:	☐ Continuing ☐ Readmit ☐ New Admit ☐ Transfer ☐ First Year ☐ Sophomore ☐ Junior ☐ Senior			
Have you ever been found responsible for a judicial violation at Guilford College?	☐ Yes ☐ No			
If yes, explain:				
Where do you currently live? (If abroad or readmitted, where did you live your last semester?)	☐ On campus:(hall/room)_____ ☐ Off-Campus			
If you have lived in more than one residence hall at Guilford, please check other buildings where you have lived:	☐ Apartments South ☐ Apartments North ☐ Binford ☐ Bryan ☐ English ☐ Mary Hobbs ☐ Milner ☐ Shore ☐ Alternative House			
Reason for applying to live off-campus:	☐ Medical/psychological ☐ Financial ☐ Live with parent/guardian ☐ Other			
Supporting Documentation:	☐ Has been submitted ☐ Has been requested ☐ No documentation available			

Definition of Supporting Documentation:

Medical/Psychological – You must submit in writing, documentation from a medical doctor or therapist supporting your request to live off campus to the ADA Committee (Hege Library 214). The information from the certified professional should include a diagnosis and treatment. A qualified member of the ADA committee may contact your doctor or therapist to help evaluate your application. You will also need to complete and submit the ADA disclosure form which can be found at **www.guilford.edu/ADA**. Current students applying to live off campus based on ADA reasons will be subject to the 25% aid reduction if the application is received after the deadline.

Financial – You will need to discuss your situation with the Financial Aid Office. If they support your need to be off-campus, the Financial Aid office will need to submit in writing, documentation supporting your request.

Other – Use the essay section below to fully outline your reasons for wanting to live off-campus. You may also attach a typed essay to this form.

Essay Section:

Please state your reasons for applying to live off-campus

(continue on the back)

I understand that only a limited number of students are permitted to live off campus each year. I also understand that the college policy requires all traditional students to live on campus. I understand that I am responsible for the cost of room and board charges until this application is approved. I understand that I will be subject to a 25% reduction of institutional merit (Guilford College) aid if I apply after the deadline (Students accepted to Guilford College after the deadline are not subject to the aid reduction.) I further understand that if I have been granted approval to live off campus, I must reapply each new academic year.

Student Signature:		Date:	

Date Received:

❍ APPROVED ❍ DENIED Staff: _____

❍ STUDENT NOTIFIED Date:_____