

# GUILFORD COLLEGE STUDY ABROAD PROGRAMS

## Completing Your Application

*You should remember that the programs are primarily academic in intent. This does not mean that extracurricular activities are to be discouraged, in fact quite the contrary: You are urged to consider how you can best take advantage of the many possibilities available abroad. While GPA and academic achievement are important indicators of academic motivation and interest and may be used as selection criteria, other indicators are also of value. You should give careful consideration to your reasons for wishing to go on a study program and write with detail and thoughtfulness about those reasons and about your academic and extracurricular plans. Discuss how those plans will allow you to extend and enrich your classroom education. Faculty leaders read and weigh your comments in their selection process.*

*Guilford study abroad programs also involve a certain amount of time spent as a group of persons representing Guilford College. For those reasons, as well as because the quality of group life can significantly affect the value of the experience for other students and for faculty leaders, your ability and willingness to work cooperatively with others is of interest to faculty leaders and may be used in their selection deliberations. You may wish to address any strengths or skills you possess in these realms. You should be aware that your record, if any, with campus disciplinary processes will be examined, and that your RA or HD will be asked to comment on your behavior as a dorm resident.*

**COMPLETING THE DOCUMENTATION:** The following items are required for your application:

- |  |                               |
|--|-------------------------------|
| _____Application Form                            | _____Academic Form/Essay      |
| _____Disabilities Disclosure                     | _____Recommendation Forms (2) |
| _____RA/HD Questionnaire (if you live on campus) | _____BannerWeb Transcript     |
| _____CV and Personal Statement (London only)     |                               |

You should distribute the recommendations as follows: **one to your academic adviser and one to another faculty member or Guilford College staff member.** They will forward their completed recommendations to the Office of Study Abroad Programs in Worth House II, where you should also return the Application, Academic Form, and Disabilities Disclosure. Your RA or Hall Director should return the completed questionnaire to the Study Abroad Office as well. **In addition, please include with your application a copy of your transcript printed from Banner Web.**

**ACCEPTANCE:** Each program will have its own schedule for reviewing and deciding upon applications. The Faculty Leader of the program you are applying for should be able to give you an idea of when you may expect to be notified of the decision. The Faculty Leader may set special criteria for selection. When there are more qualified applicants than spaces a waiting list is made up.

**IT IS YOUR RESPONSIBILITY TO ADHERE TO ALL DEADLINES SET BY THE STUDY ABROAD OFFICE.**

For further information, contact:

Miriam Collins  
Office of Study Abroad Programs  
mcollins@guilford.edu, ext. 2125