

Center for Continuing Ed. Student
 Early College Student
 Traditional Student

SEMESTER/YEAR: Fall/ _____ Spring/ _____ Summer/ _____

Name _____ Last _____ First _____ Middle _____ G _____ Banner ID Number _____

	Code/CRN (example 30162)	Course # (example Acct201)	Grading (circle one)	# Circle Session	Signature of Instructor	Date	<i>Admin. use only</i>
Drop			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
Add			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			
			Letter CR/NC* Audit	Full FT1 FT2 S1 S2			

Saturday Classes are exclusively for Center for Continuing Education students. No exceptions.

Signature of Adviser _____ Date _____ Student's Signature _____ Date _____

Please note: The date received by the registrar's office will be the effective processing date. Refer to the Guilford College Academic Calendar for add and drop date information. You are financially responsible for courses dropped after the last day to drop without a grade. Check BannerWeb for an updated schedule and report any discrepancies to the Registrar's Office within one week of submitting this form. Corrections cannot be made after one week.

***Credit/No Credit grading** option is limited to 8 credits during a calendar year. This option is not available to first-year students. A student may take one course per term on this basis. A grade of CR is awarded only if the course is passed at the C level. It is understood that this course will not apply to the student's major or core curriculum; it will not affect the quality point average. After the last day to add, students cannot change to or from the Credit/No Credit option.

Sessions: Full = Full Term, FT1 = Fast Track I, FT2= Fast Track II, S1 = Summer First 5 weeks, S2 = Summer Second Five Weeks

Registration changes may affect athletic eligibility and financial aid status.

Dropping below 12 credits may affect on-campus housing eligibility, see Office for Campus Life.

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